

AAUW-NYS EF Vice President

Overview of the position: Promote the AAUW Educational Foundation's mission, research, and programs and oversee Foundation fundraising activity in the state.

Overall responsibilities:

- Encourage branches and individuals to support the Foundation's research and programs and to give generously to ensure that these efforts continue.
- Work with other state officers and committees to integrate Foundation research, programs, and fundraising efforts with other state priorities as appropriate.
- Serve as a consultant to branch EF chairs in the areas of fundraising, planning and goal setting, and contributions management.
- Submit in a timely manner all contributions received from individuals and branches.
- Act as liaison with EF Fellows in the state; help to recruit potential fellows and identify potential donors.
- Develop and oversee the state Foundation budget.

Available resources: AAUW Educational Foundation Board of Directors and staff; Foundation research reports and related materials; 21st Century Award materials; Fellowship, grant, and award recipients directory; *EF Chair Tool Kit*; *Branch and State Finance Tool Kit*; *Leader Tool Kit*; and *Diversity Tool Kit*. AAUW and NYS Websites

AAUW Branch EF Vice President

Overview of the position: Promote the AAUW Educational Foundation's mission, research, and programs and oversee Foundation fundraising activity in the branch and community.

Overall responsibilities:

- Inform branch members and your community about the Foundation research and program efforts on a regular basis, and encourage them to give generously to ensure that these efforts continue.
- Work with other branch officers and committees to integrate Foundation research, programs, and fundraising efforts with other branch priorities.
- Evaluate previous branch Foundation fundraising efforts and identify opportunities for growth.
- Recruit a branch Foundation team to help plan and implement branch Foundation fundraising activities and other initiatives.
- Develop a fundraising action plan with measurable goals. Coordinate this effort with your state EF chair to ensure branch goals are included in the state fundraising plan.
- Submit in a timely manner all Foundation contributions received from individuals and raised through branch events and other initiatives.
- Ensure that the branch budget reflects Foundation priorities.

The AAUW Educational Foundation provides funds to advance education, research, and self-development for women and to foster equity and positive societal change.