

AAUW-NYS AAUW State President

Overview of the position: Develop, implement, and oversee all AAUW activities in the state; conduct the business of AAUW in the state; and serve as the primary AAUW liaison to the Middle Atlantic Region, Association, and external communities.

Overall responsibilities:

- Convene a state board of directors to plan, implement, and monitor AAUW activities in your state; lead in developing a state strategic plan that supports AAUW's current priorities through mission-based programming.
- Encourage collaboration and teamwork, link membership development and all programming, including diversity, while supporting board officers to carry out the strategic plan and achieving its measurable goals and objectives.
- Participate on state coalitions that advance AAUW's mission.
- Carry out AAUW business through your state board, state conventions, regional conferences, and the national convention, in accordance with state and Association bylaws.
- Serve as AAUW's state spokesperson internally and externally.

Available resources: AAUW Board of Directors, staff, membership campaign materials, AAUW Outlook, AAUW in Action, state presidents mailings, 21st Century Award materials, Counterpart communications, *President's Tool Kit*, *Leader Tool Kit*, *Membership Tool Kit*, *Diversity Tool Kit*, and websites.

AAUW Branch President

Overview of the position: Conduct the business of AAUW in the branch and develop, implement, and oversee all AAUW activities in the branch and community.

Overall responsibilities:

- Convene a branch board of directors to plan, implement, and monitor AAUW activities in your community. Assign other members of your branch to specific projects.
- Communicate with your board the AAUW-NYS expectations and your vision for the branch.
- Working with your board, evaluate previous branch efforts and develop a strategic plan that advances AAUW's current national and state priorities.
- Support board officers in carrying out the branch strategic plan and achieving its measurable goals and objectives.
- With your board and branch members, plan and implement community events and projects that advance AAUW's current mission and priorities.
- Encourage collaboration and teamwork, link membership development and programming, and weave diversity into all that you do.
- Participate in community coalitions that advance AAUW's mission.
- Serve as AAUW's spokesperson in your branch and community.