

Step One: Go to Settings: Privacy Settings

Step Two: pick Profile then set your settings as below or as desired:

The screenshot shows a Windows Internet Explorer browser window displaying the Facebook Profile Privacy settings page. The address bar shows the URL: <http://www.facebook.com/photo.php?pid=3257161&id=622434198&ref=fn#/privacy?view=profile>. The browser's address bar also contains the text "city of rochester ny".

The Facebook navigation bar at the top includes "Home", "Profile", "Friends", and "Inbox". The user's name "Mairead Hartmann" and "Settings Logout" are visible. A search bar is present on the right.

The main content area is titled "Privacy > Profile". Below this, there are two tabs: "Basic" and "Contact Information". The "Basic" tab is selected.

A message reads: "Control who can see which sections of your profile. Visit the Applications page in order to change settings for applications. Visit the Search Privacy page to make changes to what people can see about you if they search for you."

Below the message is a search box: "See how a friend sees your profile: Start typing a friend's name".

The following table lists the privacy settings for various profile sections:

Section	Privacy Setting
Profile	Only Friends
Basic Info	Only Friends
Personal Info	Only Friends
Status and Links	Only Friends
Photos Tagged of You	Only Friends
Videos Tagged of You	Only Friends
Friends	Only Friends
Wall Posts	Friends may post to my Wall
Education Info	Only Friends
Work Info	Only Friends

The bottom of the browser window shows the Windows taskbar with the Start button and several open applications: "Inbox - Microsoft...", "FIMS - 1. Roche...", "FIMS - Grantee...", "Facebook | Profil...", "DRAFT ONLY", and "Document1 - Micr...". The system tray shows the time as 11:40 AM.

Step Three: Pick Contact Info within Profile then set your settings as below or as desired:

The screenshot shows a Windows Internet Explorer browser window displaying the Facebook Profile Privacy settings for Contact Information. The browser's address bar shows the URL: [http://www.facebook.com/photo.php?pid=3257161&id=622434198&ref=fn#/privacy?view=profile&\\_\\_a=1&tab=contact](http://www.facebook.com/photo.php?pid=3257161&id=622434198&ref=fn#/privacy?view=profile&__a=1&tab=contact). The browser's search bar contains "city of rochester ny".

The Facebook interface shows the user's name "Mairead Hartmann" and navigation links for Home, Profile, Friends, and Inbox. The "Privacy" section is active, and the "Contact Information" tab is selected. Below the tab, there is a heading "Control who can see your contact information. Visit the Applications page in order to change settings for applications." and a search box for "See how a friend sees your profile: Start typing a friend's name".

The contact information settings are as follows:

Field	Setting
IM Screen Name	Only Friends
Mobile Phone	Only Friends
Other Phone	Only Friends
Current Address	Only Friends
Website	Only Friends
mhartmann@racf.org	Only Friends

At the bottom of the settings section, there are "Save Changes" and "Cancel" buttons. The footer of the page includes "Facebook © 2009 English (US)" and links for "About Advertising Developers Careers Terms Find Friends Privacy Mobile Help Center".

The Windows taskbar at the bottom shows the Start button, several open applications including "Inbox - Microsoft...", "FIMS - 1. Roche...", "FIMS - Grantee...", "Facebook | Profil...", "DRAFT ONLY", and "Document1 - Micr...", and the system clock showing "11:42 AM".

Step Four: Go back to Privacy: then hit Search: select your settings as below or as desired:

facebook | Search Privacy - Windows Internet Explorer

http://www.facebook.com/privacy/?view=search

city of rochester ny

File Edit View Favorites Tools Help

Google Search Bookmarks Check AutoFill Sign In

Facebook Home Profile Friends Inbox Mairaed Hartmann Settings Logout Search

**Privacy > Search**

**Search Discovery**  
Use this setting below to control who on Facebook can find you through search. Your Friends will always be able to find you.

Search Visibility

**Search Result Content**  
People who can find you in search can click through to a very limited version of your profile. Use these checkboxes to control what people can see in addition to your name.

People who can see me in search can see:

- My profile picture
- My friend list
- A link to add me as a friend
- A link to send me a message
- Pages I am a fan of

**Public Search Listing**  
Use this setting to control whether your search result is available outside of Facebook.

Create a [public search listing](#) for me and submit it for search engine indexing (see preview)

Please note that minors do not have public search listings - listings created by minors will activate only when they are no longer minors.

Save Changes Cancel

Applications Chat (Offline)

start Internet 100% 11:43 AM

Step Five: Go back to Privacy then select News Feed and Wall: select your settings as below or as desired:

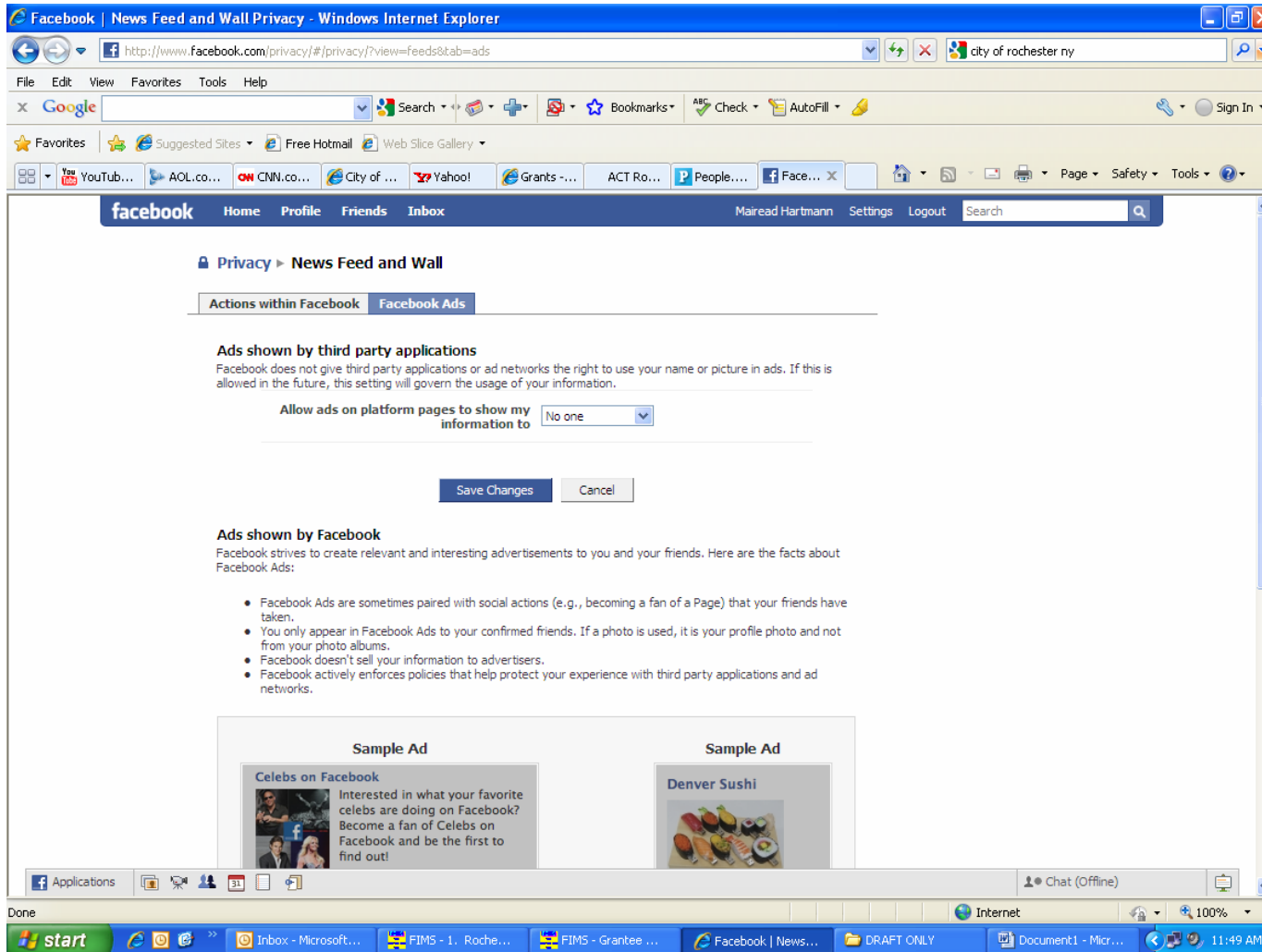
The screenshot shows the Facebook Privacy settings page for 'News Feed and Wall'. The browser is Windows Internet Explorer, and the user is logged in as 'Maired Hartmann'. The page is titled 'Privacy > News Feed and Wall' and has two tabs: 'Actions within Facebook' and 'Facebook Ads'. The 'Actions within Facebook' tab is active. The settings are organized into several sections:

- Posting to someone's Wall may appear in your mutual friends' News Feeds.** A checkbox for 'Show Wall posts' is checked.
- The Highlights section on your friends' home pages can include your Recent Activity. Allow Highlights to show my activity when I...** A checkbox for 'Show Wall posts' is checked.
- Recent Activity will appear on your Wall when you edit your profile. Also show Recent Activity when I...** A list of activities with checkboxes: 'Remove profile info' (unchecked), 'Post on a discussion board' (unchecked), and 'Add a friend' (checked).
- Recent Activity can be shown in your Chat conversations.** A checkbox for 'Show Recent Activity in Chat' is checked.
- Recent Activity will never be shown about:** A list of activities with checkboxes: 'Pokes', 'Messages', 'Whose profile you view', 'Whose photos you view', 'Whose notes you read', 'Groups and Events you decline to join', 'People you reject as friends', 'People you remove from your friends', and 'Notes and photos you delete'. All are checked.
- Posts may be published by your applications (Edit Applications):** A list of applications with checkboxes: 'Butterfly Collector', 'Circle of Friends', 'Cities I've Visited', 'Egg Basket: More coming soon!', 'Elf Yourself', 'Facebook for iPhone', 'Give A Hand for Ronald McDonald House Charities', 'Happy Mothers Day', 'Holiday Gifts', and 'My Girls'. All are checked.

At the bottom of the settings area are 'Save Changes' and 'Cancel' buttons. The browser's taskbar at the bottom shows several open windows, including 'Facebook | News...', 'DRAFT ONLY', and 'Document1 - Micr...'. The system clock shows 11:45 AM.

You may want to amend the category "post on a discussion board" if you want people to know you are posting about AAUW for example. That would alert friends that you put a message about re: AAUW and they could then read/join the discussion.

Step Six: Now click on Facebook Ads within the News Feed Privacy page: both choices should be set to “no one”



### Sample Ad


**Celebs on Facebook**  
Interested in what your favorite celebs are doing on Facebook? Become a fan of Celebs on Facebook and be the first to find out!

Claudia Park, Namita Gupta, and 2 other friends are fans.

Become a Fan of Celebs on Facebook

### Sample Ad

**Denver Sushi**



The best sushi in Denver. Try our daily lunch specials for \$9.95. Fan our page for special offers.

Nan Gao is a fan.

Become a fan

Please note that this setting controls social ads shown by Facebook. To control social ads shown by third party applications on Facebook, please refer to the privacy setting at the top of this page. You can also learn more about Facebook and Advertising in the Help Center.

Show my social actions in Facebook Ads to

Save Changes Cancel

Step Seven: Click Privacy: Click Applications: Settings: select your settings as below or as desired:

facebook | Application Privacy - Windows Internet Explorer

http://www.facebook.com/privacy/?view=platform&tab=other

File Edit View Favorites Tools Help

Google Search Bookmarks Check AutoFill Sign In

Home Profile Friends Inbox Mairead Hartmann Settings Logout Search

### Privacy Applications

Overview Settings

#### What Other Users Can See via the Facebook Platform

When a friend of yours allows an application to access their information, that application may also access any information about you that your friend can already see. [Learn more.](#)

You can use the controls on this page to limit what types of information your friends can see about you through applications. Please note that this is only for applications you do not use yourself:

Share my name, networks, and list of friends, as well as the following information:

<input checked="" type="checkbox"/> Profile picture	<input type="checkbox"/> Events I'm invited to
<input type="checkbox"/> Basic info <a href="#">What's this?</a>	<input type="checkbox"/> Photos taken by me
<input type="checkbox"/> Personal info (activities, interests, etc.)	<input type="checkbox"/> Photos taken of me
<input type="checkbox"/> Current location (what city I'm in)	<input type="checkbox"/> Relationship status
<input type="checkbox"/> Education history	<input type="checkbox"/> Online presence
<input type="checkbox"/> Work history	<input type="checkbox"/> What type of relationship I'm looking for
<input type="checkbox"/> Profile status	<input type="checkbox"/> What sex I'm interested in
<input type="checkbox"/> Wall	<input type="checkbox"/> Who I'm in a relationship with
<input type="checkbox"/> Notes	<input type="checkbox"/> Religious views
<input type="checkbox"/> Groups I belong to	<input type="checkbox"/> Website

Do not share any information about me through the Facebook API [Why can't I select this?](#)

#### Applications Authorized to Access Your Information

When you authorize an application, it can access any information associated with your account that it requires to work. Contact Information is never shared through Platform. You can view a full list of applications you have authorized on the Applications page.

#### Facebook Connect Applications

Applications Chat (Offline)

start | Internet | 100% | 11:52 AM

Facebook | Application Privacy - Windows Internet Explorer

http://www.facebook.com/privacy/?view=platform&tab=other

File Edit View Favorites Tools Help

Google Search Bookmarks Check AutoFill Sign In

Notes Religious Views

Groups I belong to  Website

Do not share any information about me through the Facebook API [Why can't I select this?](#)

### Applications Authorized to Access Your Information

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### Facebook Connect Applications

Facebook Connect is a way to use applications outside of Facebook. You can take your Facebook profile information all over the Internet, and send interesting information back to your Facebook account.

When your friend connects their Facebook account with an application outside of Facebook, they will be able to compare their Facebook Friend List with information from that website in order to invite more friends to connect.

Don't allow friends to view my memberships on other websites through Facebook Connect.

### Beacon Websites

Don't allow Beacon websites to post stories to my profile. [Learn more.](#)

### Blocked Applications

You have blocked the following applications. This means they cannot access any information about you or contact you, but they may still appear on your friends' profile. If you want to remove the block for any of these applications, click remove.

You have not restricted any applications.

### Ignored Application Inviters

You can ignore all application invites from specific friends. This option is available from the Requests page. You can remove people from this list at any time using the link next to their name.

You have not restricted invites from any users.

Applications Chat (Offline)

start | Internet | 100% | 11:52 AM

Inbox - Microsoft... FIMS - 1. Roche... FIMS - Grantee ... Facebook | Appl... DRAFT ONLY Document1 - Micr...

That's it! You're as secure as I know how to make you for Facebook. Obviously, don't post personal information especially regarding your whereabouts. Have fun!