

Leadership Skills Helpful to the Position - Membership VP

A good candidate will have experience in planning and goal setting, communications, marketing, team building, consensus building, and leadership development.

From NYS Bylaws - Membership Vice President

- (1) Serve as chair of the committee on membership.
- (2) Continue organizing activities with a petitioning group, including preparation of bylaws at the direction of the state president.
- (3) Act as the presiding officer in the absence of both the President and Program Vice President.

From NYS Working Rules - Membership Vice President

1. Serve on the Executive Committee.
2. Serve on the Convention Planning Team.
3. Mentor existing branches and assist in the formation of new branches.
4. Communicate at least four times each year with branch counterparts.
5. Make available names of members-at-large so that branches may invite them to affiliate. Information can be obtained from the FOCUS mailer.
6. Plan and conduct membership workshops as requested.
7. Prior to the Convention, consult with the Treasurer to reconcile membership figures.
8. Prepare an annual written report of membership records to be presented and distributed at the Convention business meeting.
9. Submit other AAUW National and State reports, as required.
10. Assure that the national database membership information is correct. This may be delegated to the database manager.
11. Assure that the national database count information is correct. This may be delegated to the Membership/Finance Liaison.
12. Oversee the budget and activities of the Membership Finance Liaison.