

Development VP - Leadership Skills Helpful to the Position

A good candidate will have experience in fundraising, planning, communications, marketing, team building and opportunities for building capacity.

From the NYS Bylaws:

c. Development Vice President

- (1)** Serve as chair of the Development Committee.
- (2)** Act as presiding officer in the absence of the President, Program Vice President, and Membership Vice President.

From the NYS Working Rules:

E. Development Vice President

1. Serve on the AAUW-NYS Executive Committee.
2. Provide information on the connections among the various AAUW program funds.
3. Funds
 - a. Promote and monitor contributions to EOF, LAF, and the many other Funds, including Leadership Program Fund, Eleanor Roosevelt Fund, and Public Policy Fund.
 - b. Handle all financial matters of the funds.
4. Communicate at least once each year with branch counterparts to disseminate news and information about programs, policies and procedures.
5. Help EOF and LAF Directors develop and present training sessions for EOF and LAF branch chairs to be presented as requested.
6. Prepare an annual report and present it at Convention business meeting.
7. Oversee all financial matters of the fund.
8. Serve as Chair of the Development Committee whose members must include the EOF Director and the LAF Director and serve as liaison between the two directors.
9. Serve on the Program Development Committee of the Board.
10. Work with EOF and LAF Directors to plan fundraisers for the State Convention.
11. Maintain a calendar of the dates for applications for all of the programs that fall under EOF, LAF, and other funds.