



AAUW Position Description:

AAUW Funds, Development, or Fundraising Chair

Core Responsibilities:

- Promote and oversee growth of AAUW's mission through a statewide fundraising plan with goals and measureable outcomes.
- Understand all facets of AAUW Funds philanthropic programs, fund names and numbers.
- Work with state leaders and branches to integrate fundraising efforts with AAUW program and membership priorities.
- Serve as a consultant to branch AAUW Funds chairs regarding AAUW philanthropic structure, objectives, and contributions management.
- Develop and oversee the state AAUW Funds budget.
- Submit all contributions generated by state fundraising in a timely manner to the national office.

Other Responsibilities as Indicated by State Governance Structure:

- Disseminate AAUW research and fundraising updates to board and branches.
- Help to identify potential donors and opportunities for building fundraising capacity, including collaborative partnerships with other organizations.
- Maintain listing of Funds contributions credited to the state and acknowledgment donors.