

## **BRANCH EXHIBIT AREA – Deadline April 12, 2013**

Displays in the Branch Exhibit Area at the NYS AAUW Convention are a popular way for each branch to share accomplishments, ideas and wares with other branches. The Branch Exhibit Area is a place for members to meet people from other parts of the state and enjoy a spirit of camaraderie as they share information and ideas. The guidelines are few and the rewards are many.

This year we encourage each branch to reserve a half table for displays, handouts and sale items. **Keep in mind that the Branch Exhibit Area is unsecured.** Display posters should be free standing or on a storyboard.

### **DETAILS:**

1. Each branch should set up its exhibit and sales between 12:00 noon and 6:00 pm on Friday, April 26.
- 2. Do not display items before 12:00 noon when the area is officially opened and branch areas have been designated.**
3. The branch is required to have one or more of its members stay with the exhibit during the official hours the 'Branch Exhibit Area' is open if items are 'For Sale' or at anytime items of value are displayed at the table.
4. The 'Branch Exhibit Area' will be **open** on Friday, April 26 from 4:30 pm to 6:00 pm. It will also be **open** on Saturday, April 21 from 4:30 pm to 6:30 pm. Sales will take place during these times and tables must have a branch member in attendance.
5. Exhibits will be on display all of the time.
6. Branches should remove their posters and sale items by 10:00 pm on Saturday.
7. The form below should be returned by April 12, 2013, to: **M. DeWitt, AAUW , 157 w 79<sup>th</sup> Street, NYC 10024-6000**, attention M. DeWitt – Display Table Reservations

or via e-mail to [aauwmanhattan@aol.com](mailto:aauwmanhattan@aol.com). Questions: **516/318-1313**

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BRANCH NAME \_\_\_\_\_

BRANCH CONTACT \_\_\_\_\_ PHONE/EMAIL \_\_\_\_\_