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Creating Committees as a Path to Leadership

Develop Committees as Path to Leadership

Develop written job descriptions – not the “ideal” (what the most perfect would be) but the realistic description with monthly specific calendar of what must be attended to.

Ask Chairs and Directors to Form Committees as a path to leadership. Start with small portions of a job, develop self-confidence and become more familiar with leadership expectations.

Asking someone to serve on a specific committee often does not get you the results you desire. Try asking them to do a specific job on a specific committee. Below are some tasks as a jumping off point for creating your own committee specific tasks.

Develop Leadership Through Committees – suggested tasks that can be taken on by individual members to form a specific committee.

Public Policy

write letters and
make calls
keep track of lobbying efforts

event/s or a specific event
write articles

Membership

membership event chair
manning station at events – AAUW and non
writing invitations
meeting/greeting new members
new member orientation - coffee and questions
promoting membership incentives

collection of names
making phone calls

Program

take one program – responsible for all of it
be venue contact for all programs
introductions be responsible for thank you note and recognition

Secretary

recording corresponding bylaws

Divide other officer or committees to involve your members and assist your leaders.